

BOARD MEETING  
REVISED (3) AGENDA  
Cheatham County Board of Education

October 1, 2018

Place: Educational Annex Building – Board Room

Time: 7:00 p.m.

1. Call to Order
2. Moment of Silence
3. Pledge of Allegiance
4. Roll Call: Christina Gilliam, Kimberly Messer, Jennifer Hamblin, James Gupton, John Louallen, and David Risner
5. Approval of Agenda
6. Public Forum – Opportunity for Community to Address Board (Maximum thirty [30] minutes)  
Follow-up on Last Month Comments- speaker was emailed as requested.
7. Presentations, Awards, and Recognitions

Employees of the Month-

ACES	Elizabeth Case, Speech Language Pathologist
ECES	Bonnie Myers, Assistant
KSES	Brooke Daugherty, Teacher
PES	Payton Turner, Teacher
PVES	Alyson Ranallo, Teacher
WCES	Kristi Hasse, Academic Specialist
CMS	Jamie Wilson, Attendance Secretary
HMS	Terry Waggoner, ELL Teacher
SMS	Mandi Batson, Academic Specialist
CCCHS	Rachel Cunningham, Front Desk Receptionist
HHS	Nicole Dugan, Special Education Assistant
SHS	Terri Jennette, Attendance Clerk
RA	Heather Curtis, Teacher
Daycare	Courtney Garrett, ECES Site Director
Nutrition	Beth Parker, HMS Nutrition Assistant Manager
Technology	Josh Stuart, Lead Computer Technician
Transportation	Ingrid Matos, Bus Aide

8. Goal Update: HMS Faculty Houses
9. Executive Committee
10. Five Year Plan: Shelley Duke/ Cal Blacker - Facilities
11. Elected Officials – Opportunity for Elected Officials to Address Board
12. Consent Agenda:
  - A) Minutes: September 10, 2018
  - B) Approve for tenure: None
  - C) Disposal of surplus equipment/materials:
    - 1) HHS Principal Rector requests permission to discard the following items from the library: 9 cassette players, 57 books on tape, 9 Acer aspire devices.
    - 2) PreK/ Daycare Supervisor Staggs requests permission to dispose of 2 Dell computers from EC PreK that no longer work.
    - 3) Nutrition Supervisor Wright requests permission to dispose of broken items: 6 hobart floor mixers with attachments, 12 fax/phone/copiers HP 1050, 1 paper shredder WM6X, 1 Univex Mixer Large, 2 large milk boxes, 1 HP Office Jet 6600 printer, 1 Brother Intellifax 1270e fax machine, 1 HP deskjet 6940 printer, 1 Panasonic Pro 2 NE 3280 Microwave oven.
    - 4) HMS Principal Philipp request permission to discard broken/ old items: 11 office chairs, 1 book shelf, 27 desks, 4 plastic chairs, 2 rolling chairs, 1 desk, 1 HP deskjet 5550 printer.
  - D) School fees: None
  - E) School/Principal request:
13. Budget and Finance:
  - A) Title III Budget Amendment
  - B) Title IV Budget Amendment
  - C) 21<sup>st</sup> Century Budget Amendment
  - D) Student Laptop Adapters 2018
14. Old Business:

A) Revise on second reading Policy 1.701 School District Planning

Policy shall read beginning line 1: *General*

*The Board shall develop and implement a written five (5) year strategic plan that addresses identified priority needs and provides for continuous student growth and improvement. The plan shall be updated every two (2) years and shall align with requirements of the State Board of Education.<sup>1</sup>*

*The Director of Schools shall develop necessary procedures, forms, or other measures to implement this policy.*

#### **BOARD IMPROVEMENT PLAN FOR THE DISTRICT<sup>1</sup>**

*The Board shall develop annual plans with specific goals for improving student performance and that operationalize the district's five (5) year strategic plan.*

Lines 5 through 16 shall be **deleted** that read: *The Board shall develop comprehensive, long-range plans based on the following: 1. Identifying and analyzing the major factors that affect what and how students learn; 2. Developing and implementing a written five year plan to include a mission statement, goals, objectives, strategies, and address the State Board of Education Master Plan and such plan shall be updated every two years;<sup>1</sup>*

*3. Establishing annual program improvement objectives, including major activities, expected outcomes, time lines, responsible persons and required resources; and 4. Basing major budget decisions on long range plans. Each principal of each school shall work with the director of schools to develop and implement a school improvement plan. The plan shall be updated every two years and include areas such as curriculum, instruction, professional development, and community partnerships, and address the long range strategic plan of the school system.<sup>1</sup>*

Beginning end of line 17 shall read: *The purpose of the retreat shall be to:*

- 1. Review progress on the implementation of priorities, initiatives, and long-range plans;*
- 2. Determine which goals have been achieved and whether any new efforts are needed;*
- 3. Review major issues that may affect the school system in the future; and*
- 4. Create an annual plan for district improvement.*

#### **SCHOOL IMPROVEMENT PLAN<sup>1</sup>**

*The principal of each school shall work with the Director of Schools to develop and implement a school improvement plan that is student focused, and in support of the board improvement plan. The plan shall be updated annually and address the long range-strategic plan of the school district.<sup>1</sup>*

Page 3, lines 25-28 shall be **deleted** that read: *The director of schools shall develop necessary procedures, forms or other measures to implement the goals of this policy. A planning coordinator may be designated by the director of schools to help coordinate system-wide planning efforts, establish and coordinate an issues management process, aid district staff in developing specific plans, and monitor implementation schedules.*

Legal Reference shall read: *TRR/MS 0520-01-03-.03; State Board of Education Policy 2.101; TCA 49-1-613*

B) Approve on second reading (new) Policy 1.900 Charter School Authorizing Principles

Policy shall read: *The Cheatham County Board of Education shall ensure that only high-quality charter schools are authorized to operate within the district, and adhere to the State Board of Education's quality charter authorizing standards.<sup>1</sup> To accomplish this, the Board shall adopt the*

*following authorizing principles that require charter schools to maintain high standards, while upholding school autonomy and protecting student and public interests.<sup>1</sup>*

#### **MAINTAINING HIGH STANDARDS**

*Charter schools shall be held accountable for meeting the performance standards and targets set forth in their charter agreement. The Board shall close any charter school that fails to meet the standards and targets established in the charter agreement or set by state law.<sup>2</sup>*

**UPHOLDING SCHOOL AUTONOMY** *Charter school governing boards shall be independent of the Board and have the authority to make instructional programming, financial, personnel, school culture, and scheduling decisions. The Board shall only impose requirements on charter schools in its portfolio when there is a legal basis or compelling reason to do so.*

#### **PROTECTING STUDENT AND PUBLIC INTERESTS**

*The Board shall ensure clarity, consistency, and public transparency in authorizing policies, practices, and decisions of any charter school. The Board shall hold charter school governing boards accountable for being fiscally responsible and transparent. Charter schools are part of the public education program<sup>3</sup> and shall adhere to non-selective, nondiscriminatory practices and ensure the fair treatment of all students. They shall provide appropriate services to all enrolled students in accordance with state and federal laws.<sup>4</sup> Charter school governing boards shall ensure fiscal responsibility and transparency.*

*Legal References shall read: 1. TCA 49-13-108(f); State Board of Education Policy 6.111; TRR/MS 0520-14-01-.01*

*2. TCA 49-13-111, TCA 49-13-120, TCA 49-13-122*

*3. TCA 49-13-105(a)*

*4. TCA 49-13-111*

#### **C) Revise on second reading Policy 1.901 Charter School Applications**

*Beginning page 1, policy shall read: General*

*This policy shall apply to sponsors and potential sponsors of charter schools. It shall not apply to charter schools converting from existing public schools. Proposals from existing charter school operators or replicators and applicants proposing to contract with educational service providers shall include the additional information required by state law.<sup>1</sup>*

*Lines 5-19 shall be **deleted** that read: DEFINITION A charter school shall be a public, nonsectarian, non-religious, non-home based school which operates within a public school district. It shall be subject to all state and federal laws and constitutional provisions prohibiting discrimination on the basis of disability, race, creed, color, gender, national origin, religion, ancestry or need for special educational services.<sup>1</sup> The purposes of charter schools are to: <sup>2</sup> (1) Improve learning for all students and close the achievement gap between high and low students; (2) Provide options for parents to meet educational needs of students in high priority schools; (3) Encourage the use of different and innovative teaching methods, and provide greater decision making authority to schools and teachers in exchange for greater responsibility for student performance; (4) Measure performance of pupils and faculty, and ensure that children have the opportunity to reach proficiency on state academic assessments; (5) Create new professional opportunities for teachers; and (6) Afford parents substantial meaningful opportunities to participate in the education of their children.*

*Beginning line 21 shall read: A prospective charter school sponsor shall send the director notice of its intent sixty (60) days prior to April 1 of the year preceding the year in which the proposed charter school plans to begin operation as a charter school. A sponsor seeking Board approval of*

*an initial charter school application shall complete the forms provided by the Tennessee Department of Education.*

Page 2, Legal Reference at end of line 2 shall read 3.

Line 4 shall read: *Applications shall be submitted to Board on or before 4:30 p.m. on April 1 of the year preceding the year in which the proposed charter school plans to begin operation as a charter school.*

Legal Reference at end of line 9 shall be changed to 2

Beginning line 13 shall read: *The team shall be composed of members of the administrative staff for the district, community members, and a member of the Board with relevant educational, organizational, financial, and legal experience. At the Board meeting in February each year, the Director of Schools shall make a recommendation to the Board of which members of his/her administrative staff should be appointed to the team. The Board shall name the members of the team at its meeting in March of each year. The Board shall designate a Chair of the review team as the contact person for answering questions about the application process and receiving applications. The Director of Schools shall develop an orientation for the team to ensure consistent evaluation standards and the elimination of real or perceived conflicts of interest. The Board shall require the Director of Schools to develop a procedure for receiving, reviewing and ruling on applications for the establishment of charter schools by the review team. The procedure shall include a timeline for the application and review process.*

Line 26 shall read: *The sponsor of a charter school that is approved by the Board shall enter into a written agreement with the Board, which shall be binding on the charter school's governing body.*

Beginning line 29 through line 2 on page 3 shall be **deleted** that reads: *In the application, the sponsor must demonstrate that the proposed charter school meets the purpose prescribed by law for the formation of a charter school and the proposed charter school will be and shall include all aspects of the sponsor's approved application as well as any reporting requirements prescribed under state or federal laws.*<sup>5</sup>

Legal Reference at end of line 5 shall read 5.

Beginning page 3, line 13 shall read: *New charter school agreements are approved for a ten (10) year period.*<sup>6</sup> The Board may revoke or deny renewal of a public charter school agreement for any of the reasons enumerated in state law.<sup>7</sup>

Beginning line 16 shall read: *The Board shall have sixty (60) days either to deny or to approve the amended application or the application shall be deemed approved by law.*<sup>4</sup>

*Within ten (10) days of the final denial, an appeal may be filed with the State Board of Education.*

Legal References 1-5 shall read:

1. TCA 49-13-106(b)(1); State Board of Education Policy 6.111
2. TCA 49-13-107; TCA 1-3-102; TCA 49-13-108(a)(5); TRR/MS 0520-14-01
3. TCA 49-13-110
4. TCA 49-13-108; TRR/MS 0520-14-1-01; Public Acts of 2018; Chapter No. 698
5. TCA 49-13-128

Legal Reference 7 shall read: TCA 49-13-122

D) Approve on second reading (new) Policy 1.902 Charter School Agreements

Policy shall read: *Charter agreements shall articulate the rights and responsibilities of each party regarding school autonomy, funding, administration and oversight, outcomes, measures for evaluating success or failure, performance consequences, and other material terms. These*

*agreements shall be separate from the application and contain terms and performance standards under which the school shall operate.<sup>1</sup>*

*All Charter agreements shall:<sup>1</sup>*

- 1. Clearly state the rights and responsibilities of the school and the authorizer;*
- 2. State and respect the autonomies to which schools are entitled (e.g. programming, staffing, budgeting, and scheduling);*
- 3. Define performance standards, criteria, and conditions for renewal, intervention, revocation, and non-renewal;*
- 4. State when the authorizer fee will be collected;*
- 5. Establish the consequences for meeting or not meeting standards;*
- 6. State the statutory, regulatory, and procedural terms and conditions for the school's operation;*
- 7. State reasonable pre-opening requirements or conditions for new schools to ensure that they meet all health, safety, and other legal requirements prior to opening;*
- 8. State the responsibility and commitment of the school to adhere to essential public education obligations, including admitting and serving all eligible students so long as space is available, and not expelling or counseling out students except pursuant to a legal discipline policy approved by the Board; and*
- 9. State the responsibilities of the school and the authorizer in the event of school closures.*

*Legal Reference shall read: 1. State Board of Education Policy 6.111*

E) Approve on second reading (new) Policy 1.903 Charter School Oversight

*Policy shall read: General*

*The Board shall oversee and annually evaluate charter schools to ensure they meet the performance standards and targets set forth in the charter agreement.<sup>1</sup> The Board shall create a comprehensive performance, accountability, and compliance monitoring system based on the charter agreement and communicate the results to each charter school. At a minimum, the monitoring system shall address academic, financial, and organizational performance standards as outlined in the charter agreement and required by the State Board of Education.<sup>1</sup> The Board shall utilize the results when making renewal, revocation, and intervention decisions.*

*The Board shall communicate with the charter schools in its portfolio as needed, including both the school leader and governing board, and provide timely notice of any material charter agreement violations and performance deficiencies.*

*The Board shall articulate and enforce stated consequences for failing to meet performance expectations or compliance requirements.*

#### *SITE VISITS*

*A site visit to each charter school shall be conducted annually. The purpose shall be to collect data and other qualitative information that cannot be obtained otherwise. The Director of Schools shall develop a site visit procedure that outlines the expectations of charter schools prior to, during, and after the site visit, including review of the documents and data, classroom observations, and interviews. These visits shall minimize operational interference. The Board shall provide the charter school with a report that summarizes the school's performance. The report shall provide an analysis of relevant data and shall not include recommendations or prescriptions to the school.*

#### *CHARTER SCHOOL REPORTING*

*Charter schools shall provide the information required by the charter agreement and state law to the Board. The Director of Schools shall develop a reporting calendar that defines and communicates the process, methods, and timing of gathering and reporting data to the Board. By September 1, the governing body of an approved charter school shall make a written report to the Board.<sup>2</sup> The annual report shall include: a report on the progress of the school in achieving its goals, objectives, pupil performance standards, content standards, all other terms of the charter agreement, and a financial statement disclosing the financial health of the school, including the costs of the administration, instruction, and other spending categories of the school. This reporting requirement shall begin in the year after the year in which the charter school begins operation.*

*Multiple charter schools overseen by a single governing board shall report their performance as separate, individual charter schools. Each school shall be independently accountable for its performance.*

*Each charter school governing body shall submit an annual audit of all accounts and records, to include internal school activity and cafeteria funds, to the Board as soon as practical after June 30.<sup>3</sup>*

#### **AUTHORIZER REPORTING AND REVIEW**

*By December 1, the Board shall report to the Department of Education detailing the authorizer fees collected in the previous school year and the authorizing obligations fulfilled using the fee.<sup>4</sup>*

*By January 1, the Board shall submit an annual authorizer report to the Department of Education.<sup>5</sup> The Director of Schools shall prepare the reports and provide the information to the Board prior to submission. Following the fifth year of a charter school's initial period of operation or the fifth year of any renewal of a charter school agreement, the Board shall conduct an interim review of the charter school according to the guidelines developed by the Department of Education.<sup>6</sup>*

Legal References shall read:

1. TCA 49-13-111(d); State Board of Education Policy 6.111
2. TCA 49-13-120(a)-(c)
3. TCA 49-13-127
4. TCA 49-13-128(c)
5. TCA 49-13-120(d)
6. TCA 49-13-121(d)

#### **F) Approve on second reading (new) Policy 1.904 Charter School Intervention**

Policy shall read: *General*

*The Board shall develop a clear plan for monitoring charter schools that shall be set forth in the charter agreement. If the Board identifies a deficiency in charter school operations, the Director of Schools/designee shall communicate the problem to the charter school. Any intervention shall be proportionate to the identified problem and adhere to the provisions of the charter agreement.*

#### **INTERVENTION<sup>1</sup>**

*The Director of Schools/designee shall give the charter school timely notice of any charter agreement violations or performance deficiencies requiring intervention. Notices shall state the:*

1. Deficiency;
2. Applicable regulatory, performance, or contractual provision(s) not achieved;
3. Expected remedy; and

4. Timeframe by which the Board expects the deficiency to be remedied or a corrective action plan to be submitted.

*The Director of Schools shall provide charter schools with reasonable time and opportunity to remedy the deficiency or to submit a corrective action plan.*

#### **REMEDIES<sup>1</sup>**

*Charter schools shall be responsible for notifying the Board:*

- 1. When a deficiency has been remedied;*
- 2. If the charter school requires an extension of time to remedy a deficiency; or*
- 3. If the charter school requests a modification to its corrective action plan.*

*Legal Reference shall read: 1. State Board of Education Policy 6.111*

G) Approve on second reading (new) Policy 1.905 Charter School Renewal

*Policy shall read: CUMULATIVE PERFORMANCE REPORT*

*One year prior to the date on which a charter school is required to submit a renewal application, the Director of Schools/designee shall submit a performance report to the charter school.<sup>1</sup>*

#### **APPLICATION AND EVALUATION**

*No later than April 1 of the year prior to the year in which the charter agreement expires, the governing body of a charter school shall submit a renewal application to the Board.<sup>1</sup>*

*The Director of Schools/designee shall conduct a renewal evaluation site visit to each charter school that submits a charter renewal application.<sup>1</sup>*

#### **RENEWAL CRITERIA**

*The Board shall make its renewal decision based on whether the charter school:<sup>1</sup>*

- 1. Met the Board's standards;*
- 2. Achieved the targets stated in the charter agreement;*
- 3. Is organizationally and fiscally viable;*
- 4. Has been faithful to their charter agreement and applicable law; and*
- 5. Presents sound academic, financial and organizational plans for the next charter term.*

*Legal Reference shall read: TCA 49-13-120; State Board of Education Policy 6.111; TCA 49-13-121*

H) Approve on second reading (new) Policy 1.906 Charter School Revocation

*Policy shall read: General*

*The Board shall revoke a charter agreement if the charter school is identified as a priority school under state law. Revocation shall take effect immediately following the school year in which the charter school is identified as a priority school.<sup>1</sup>*

*The Board shall also revoke a charter agreement if the charter school:<sup>2</sup>*

- 1. Failed to meet the minimum performance requirements set forth in the charter agreement;*
- 2. Committed a material violation of any of the conditions, standards, or procedures set forth in the charter agreement;*
- 3. Failed to meet generally accepted standards of fiscal management; or*
- 4. Performed any of the acts that are conditions for non-approval of charter schools under state law.*

#### **NOTICE**

*The Director of Schools/designee shall notify the charter school of the Board's intent to revoke the charter agreement in writing at least thirty (30) days prior to the revocation.<sup>3</sup>*



*Within ten (10) days of the Board voting to renew, not renew, or revoke a charter agreement, the Director of Schools/designee shall report the Board's decision to the Department of Education. The Director of Schools/designee shall also provide a copy of the Board's resolution setting forth the decision and the reasons for the decisions.<sup>4</sup>*

#### **PROCEDURES FOR CLOSURE**

*The Director of Schools shall develop administrative procedures regarding charter school closures prior to the Board denying renewal or revoking a charter agreement.<sup>5</sup>*

Legal References shall read:

1. TCA 49-13-122(a); State Board of Education Policy 6.111
2. TCA 49-13-122(b); State Board of Education Policy 6.111
3. TCA 49-13-122(c)
4. TCA 49-13-122(e)
5. TCA 49-13-130

I) Approve on second reading (new) Policy 3.212 District Water Testing

Policy shall read: *General*

*All district facilities built before January 1, 1998 shall be tested for lead in drinking water every two (2) years.<sup>1</sup> The Director of Schools shall develop appropriate administrative procedures to facilitate this testing and address any necessary corrective action.*

#### **RESPONSE TO TESTING RESULTS<sup>1</sup>**

*If test results show that lead levels exceed fifteen parts per billion (15 bbp) but are below twenty parts per billion (20 bbp), that school shall conduct lead level tests on an annual basis. This shall continue until tests show that the lead levels are under fifteen parts per billion (15 bbp). If test results show that lead levels equal or exceed twenty parts per billion (20 bbp), the school shall immediately remove the drinking water source from service. The drinking water source shall not be available for use until retesting confirms the water lead level does not exceed twenty parts per billion (20 bbp). If corrective action is taken, retesting shall occur within ninety (90) days. The Director of Schools/designee shall notify the appropriate authorities within twenty-four (24) hours of a test result showing that lead levels equal or exceed twenty parts per billion (20 bbp). Parent(s)/guardian(s) shall be notified within five (5) business days of such test result.*

Legal Reference 1 shall read: *Public Acts of 2018, Chapter No. 977*

J) Revise on second reading Policy 4.206 Special Programs

Lines 1-7 shall be **deleted** that read: **REMEDIAL INSTRUCTION**

*The remedial program shall concentrate mainly on improvement of reading and math skills for the most educationally needy students. Various materials shall be used to supplement the work being done in the classroom. Instructional assistants shall assist students in reading and math and work under the direction of the classroom teacher.*

#### **HOMEBOUND INSTRUCTION**

Beginning line 10 shall read: *The homebound instruction program shall consist of three (3) hours of instruction per week for a period of time determined, on a case-by-case basis, by the district.*

*To qualify for this program, a student must have a medical condition that will require the student to be absent for a minimum of ten (10) consecutive school days or for an aggregate of at least ten (10) instructional days for a student who has a chronic medical condition. The student shall be certified by a physician as having a medical condition that prevents him/her from attending the*

*regular instructional program. The services provided to the homebound student should reflect the student's capabilities and be determined by the homebound instructor, after consultation with appropriate professional staff of the student's assigned school.*

*Recertification shall be obtained after the expiration of each period of homebound instruction if the student's physician certifies, in writing, that the student has a medical condition that prevents him/her from returning to the regular instructional program.*

Lines 13-20 shall be **deleted** that read: **HOMEBOUND PROGRAM FOR PREGNANT STUDENTS**<sup>1</sup>

*The homebound instruction program for pregnant students shall consist of three (3) hours of instruction per week for a period of six (6) weeks.<sup>2</sup> The student's physician shall recommend, in writing, the six (6) week period for which the student shall be eligible for homebound instruction. A homebound instruction program for longer than the six (6) week period shall only be provided to a student who is certified in writing by her physician as having health complications arising from the pregnancy that prevent her from returning to regular classes.*

Legal Reference 1 shall include: *Public Acts of 2018, Chapter No. 625*

K) Revise on second reading Policy 6.409 Child Abuse and Neglect

Beginning page 1, line 2 shall read: *All personnel shall be alert for any evidence of child abuse, sexual abuse, or neglect.<sup>1</sup> If personnel know or have reasonable cause to suspect abuse or neglect, a report shall be filed immediately. Reports shall be made to one of the following: to the judge having juvenile jurisdiction, to the county office of the Department of Children's Services (DCS), to the sheriff of the county where the child resides, or to the office of the chief law-enforcement official where the child resides,<sup>2</sup> or utilizing State of Tennessee DCS abuse referral processes. The report shall include to the extent known by the reporter:<sup>3</sup>*

*1. The name, address, telephone number, and age of the child;*

*2. The name, telephone number, and address of the parents or persons having custody of the child;*

Legal reference at end of line 15 shall read: 4.

Following line 15 shall read: *If the incident occurs on school property, notice that a report was filed, and any other information relevant to the wellbeing of the child, shall be verbally provided to the parent(s)/guardian(s) within twenty-four (24) hours of filing. This notice shall be made in coordination with DCS. Notice shall not be provided if there is reasonable cause to believe that the parent or legal guardian may be the perpetrator or in any way responsible for abuse.<sup>5</sup> The director of schools/designee shall develop reporting procedures, including sample indicators of abuse and neglect, and shall disseminate the procedures to all school personnel.<sup>6</sup>*

Beginning line 18 shall read: *School administrators and employees have a duty to cooperate, provide assistance and information in child abuse investigations<sup>7</sup> including permitting child abuse review teams to conduct interviews while the child is at school. The principal may control the time, place and circumstances of the interview, but may not insist that a school employee be present even if the suspected abuser is a school employee or another student.*

Legal Reference 1 shall include: *TCA 37-1-403(a)(1); TCA 37-1-602; TCA 37-1-605*

Legal Reference 2 shall read: *TCA 37-1-403(a)(2)*

Legal Reference 3 shall read: *TCA 37-1-403(a); TCA 49-6-1601(b)*

Legal Reference 4 shall read: *TCA 37-1-409(a)(1)*

Legal Reference 5 shall read: *TCA 37-1-605(d); TCA 49-6-1601*

Cross References shall read:

*Recommendations and File Transfers 5.203*

*Staff-Student Relations 5.610*

*Interrogations and Searches 6.303*

*Student Discrimination, Harassment, Bullying, Cyber-bullying, and Intimidation 6.304*

L) Revise on second reading Policy 6.415 Student Suicide Prevention

Line 2 shall read: *Faculty and staff are expected to be proactive in maintaining a safe and supportive learning environment and to immediately report to the building principal any indications that a student may be in danger of harming self or others.*

Line 10 shall read: *The director of schools shall identify a district suicide prevention coordinator responsible for planning, coordinating and monitoring the implementation of this policy.*

Page 2, line 5 shall read: *2. Inform the parent/guardian that emergency medical services were contacted;*

Beginning line 17 shall read: *2. A timeline of the specific actions taken by school officials;*

*3. The individual contacted, including attempts;*

*4. The parent/guardian's response;*

*5. Time and date of release of student to authorized individual; and*

*6. Anticipated follow-up and safety plan.*

Beginning line 24 shall read: *Prior to a student returning to school, the director of schools or designee and/or principal shall meet with the student and his/her parent/guardian, in order to develop a safety plan. The safety plan shall identify actions the student's caregivers and school personnel will take to insure the safety of the student.*

Line 33 shall read: *5. Providing information on the resources available to students, faculty and staff.*

15. New Business:

A) 2018 LEA Compliance Report

B) Tennessee Legislative Network Representative

16. Brief comments from Board Members

17. Announcements

18. Adjourn

INFORMATION:

1. Personnel Changes:

A. Retirements approved:

B. Administrative Positions approved:

C. Leave of Absence approved:

Velma Thompson, CMS assistant, extended until 9/24/18  
Lisa Ballew, SMS faculty, 1/7/19 – 3/4/19  
Kim Evans, CCCHS secretary, intermittent, 8/1/18 – 10/15/18  
Mary Claire Keller, ECES faculty, 11/20/18 – 2/4/19  
Linda McDaniel, CCCHS faculty, 9/5/18 – 9/24/18  
Robyn Adams, ACES faculty, 8/29/18 – 10/4/18

D. Resignations approved:

Emely Matthews, CCCHS faculty, 9/7/18  
Lauren Lowery, RA faculty, 9/12/18  
Lyndi Barnhill, SMS SpEd assistant, 9/14/18  
Gwendolyn Bruce, Transportation driver, 9/13/18  
Jessica Marlin, WCES Nutrition, 9/13/18  
Jennett Sharratt, CMS faculty, 10/5/18  
Andrew Fish, CCCHS RTI, 10/19/18  
Thomas Hilyer, CCCHS faculty, 1/6/19

E. Termination of Employment:

Carrissa Keeler, WCES Nutrition, 9/17/18  
Brittany Paige Diviney-Bartlett, Transportation driver, 9/17/18

F. Transfers approved:

Kayla Davidson, from ACES Daycare full-time worker to ACES Site Assistant, replaces Erika Lingner, 9/1/18  
Jessica Huff, from KSES Life Skills assistant to RA elementary faculty, replaces Keri Avaritt, 9/4/18  
Tracy Warren, from SMS general assistant to SMS SpEd assistant, replaces Lyndi Barnhill, 9/17/18  
Tonya Crouch, from Transportation part-time driver to Transportation full-time driver, replaces Brittany Paige Diviney-Bartlett, 9/11/18  
Christina Marshall, from KSES Nutrition cook to WCES Nutrition cook, replaces Jessica Marlin, 9/24/18

G. Elections/Placements approved:

Josh Biggs, SMS assistant football coach, non-faculty, volunteer, 9/4/18  
Daelyn Rose, HHS assistant wrestling coach, non-faculty, volunteer, 9/4/18  
Lindsay Brown, SHS interim faculty, replaces Catherine Ericson, 9/5/18  
M. Renee Adler, WCES Daycare part-time caregiver, 8/6/18  
Taylor Gracia, HHS SpEd assistant, replaces Nichole Grantham, 9/10/18  
Mark Stone, SHS head tennis coach, 9/6/18  
Jodi Jordan, KSES Life Skills assistant, replaces Jessica Huff, 9/17/18  
Brandi Glasgow, SMS general assistant, replaces Tracy Warren, 9/17/18  
Mike Pryor, CCCHS assistant softball coach, non-faculty, 9/13/18  
Charles Lathrop, Transportation mechanic, replaces Justin Smith, 9/17/18  
Dave Hart, CCCHS head tennis coach, non-faculty, 9/19/18  
Janine Belote, ACES PRIDE assistant, replaces Amanda Duval, 10/5/18  
Rhonda Knight, SHS Nutrition cook, replaces Marcie Long, 9/4/18

Kristopher Justice, SHS assistant band director/ percussion instructor, non-faculty, 9/24/18  
Resha Garrison, Transportation driver, replaces Sid Davidson, 9/21/18  
Elizabeth Ramirez, Transportation driver, replaces Mark Stone, 9/21/18  
John Bible, HHS assistant boys' soccer coach, non-faculty, volunteer, 9/27/18  
Taylor Gracias, HHS assistant girls' basketball coach, 9/27/18